

Please note: For our full ESSER 3 RIPICS (Return to In-Person Instruction and Continuity of Services) Plan, please visit <https://yellowstonecollegeprep.org/esser-iii-information/>.



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# 2021-2022 COVID-19 Response Guide

COVID-19 Health and Safety Family and Staff Guide

Last Updated: 01/01/2022

*PLEASE NOTE: The details in this document are subject to change as directives are provided by governing authorities and/or health officials, or as environmental conditions change.*

## Introduction

As we continue to manage the ongoing COVID-19 Pandemic, Yellowstone Schools is committed to our student's safety and academic success, as well as the safety of our faculty and staff. We have monitored trends in Harris County and tracked local, state, and federal guidelines and ordinances. Like the 2020-21 school year, we will continue to comply with all state and local government orders. We have created this document to give an overview of our ongoing response to COVID-19 on our campus.

## Reopening Timeline

Our first day of school is August 23, 2021. At this time, we will not be offering remote instruction and all classes will take place in-person and on campus. We know that the best way for your child to learn is to be on campus every day and engage with their teachers and fellow classmates. We have relaunched our bus service and are doing everything we can to support your child's return to school. To ensure a safe environment and help your child grow, where possible, we have made our class sizes smaller this year. Our school day program has also been designed to provide more educational support, tutoring, and intervention to help your child catch up and get ahead after the last 18 months of disruption. We will still offer free COVID testing for any student who has been exposed to someone with COVID or who is displaying symptoms. As you will read in this document, we have updated our protocols around our testing and quarantine process. We will continue to communicate updates and potential exposures and/or positive cases as needed.

## General Overview

### Vaccination

The **best way** to stop the spread of COVID-19 and to end this crisis is for you, and anyone in your household who is eligible, to be vaccinated. Over 97% of reported COVID-19 hospital cases in our country right now are happening to those who are unvaccinated. Vaccination will help prevent you from getting COVID, and if you still do get COVID, it will significantly reduce your symptoms and the chances of severe complications from the disease.

### Face Masks

Until further notice, mask wearing is required for all individuals at all times when on the Yellowstone campus. Masks are not required when you are eating/drinking or when you are outside. Masks are also required in order to use our transportation services.

### On-Campus Protocols

We are continuing to encourage social distancing, frequent handwashing, and daily sanitization on campus. We will also be closely monitoring activities where larger groups of students may gather together in the hallway, cafeteria, or other spaces. We will no longer require temperature checks or the

daily health screening before entering the building. As a point of reference, last year our temperature checks only yielded one case where a student may have ended up with a positive COVID test. We know that the best way to prevent the spread of this virus is for staff to monitor their health every day and for parents to monitor the health of their students on a daily basis. If a staff member or a child is exhibiting any COVID-19 like symptoms (see below), they should stay home and plan to take a COVID-19 test, as outlined further in this document. If at any time you are unsure or have any questions about coming to school, please contact our nurse so that we can provide further guidance.

## COVID-19 Symptoms

According to the Texas Department of State Health Services, the Texas Education Agency Guidebook for Public Health Operations, and CDC, any of the following symptoms indicate a **possible COVID-19 infection**:

- Feeling feverish or a measured temperature greater 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing or Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

At any time during the school day, a staff member who is exhibiting these symptoms can request a COVID-19 test from the school nurse. Similarly, with parent permission, a student can also be administered this test if they are exhibiting these symptoms.

If there is an occurrence of possible exposure or a student/staff member begins exhibiting these symptoms after school hours, we can arrange for the nurse to be available before the school day begins to administer a test prior to the student/staff member entering the building.

# Staff and Student Safety Protocols

## Protocols for Testing, Isolation, and Returning to Campus

### Close Contact Definition

“Close Contact” is defined by the CDC as being within six feet of an infected individual for a cumulative duration of 15 minutes or more within a 24-hour period. As indicated below, and updated by the CDC, close contact does not include a person who is fully vaccinated; a person who was previously diagnosed with COVID-19 in the last three months; or a student who was within three to six feet of an infected student in a K-12 indoor classroom setting if both the infected student and the exposed student(s) correctly and consistently wore well-fitting masks the entire time.

### Close Contact Procedures for Vaccinated Staff and Students

As outlined by the Texas Education Agency on August 5, 2021, “close contact determinations are generally based on guidance outlined by the CDC, which notes that **individuals who are vaccinated are not considered close contacts** (emphasis added).” For Yellowstone, this means that if a staff member or student is vaccinated and are in close contact with an individual who has tested positive for COVID-19, they can continue to come to campus and do not need to test or be quarantined. At any point if they begin to develop symptoms, they may request a COVID test from the school nurse and then follow the protocol outlined below.

### Close Contact Procedures for Unvaccinated Staff and Students

The CDC provides guidance that if an unvaccinated person is exposed to an infected individual, it is recommended they follow a five-day period of quarantine. A person may return to campus on the sixth day if they have been fever-free for 24 hours without the assistance of fever-reducing medication and their symptoms are resolving/diminished. If a person still has a fever or symptoms, they should continue to quarantine up to ten days until they no longer have a fever and their symptoms have resolved/diminished.

While we cannot require a staff or student to quarantine after potential exposure, we strongly encourage the person to follow CDC guidelines, or at a minimum, continue to monitor symptoms, wear a mask, and get a COVID-19 test on day five after exposure. Given this guidance from the state, that is why we require mask wearing at all times on campus, regardless of an individual’s vaccination status.

When Yellowstone is made aware of a close contact situation occurring on campus (either student to student, staff to student, or student to staff), we will still notify the impacted individuals directly so that they can then make the appropriate decision for returning to campus. This notification will adhere to all privacy requirements for the infected individual.

### COVID-19 Positive Occurrences for Employees

In the event that an employee is exhibiting symptoms and tests positive for COVID-19, he/she must do the following:

- First, the employee needs to immediately notify our Director of HR, Mrs. Jasmen Denton. Mrs. Denton will then communicate this information to the employee's direct supervisor to ensure proper coverage can be put in place for the required quarantine period. Staff must follow this policy. By not contacting Mrs. Denton first, we cannot take the necessary steps for ensuring class coverage and following the rest of our protocol.
- Second, the employee will be required to quarantine for five calendar days and may return to work on the sixth/next school day if they have been fever-free for at least 24 hours without the use of fever-reducing medication. If after five days they are still exhibiting symptoms, they should contact Mrs. Denton again to discuss help with additional, medically necessary leave.
- Regardless of whether the staff member is exhibiting symptoms or is asymptomatic, once they have a positive COVID-19 test, they must remain off campus for five calendar days before returning to work.

It should also be noted (as outlined in the staff handbook) that if an employee is sick with *any* communicable disease (whether vaccinated or unvaccinated) that may pose a direct threat of infection to staff and students, they should stay home and return to campus, only after being fever-free for 24 hours without the use of fever-reducing medication. After the employee has been absent from work for three days, they will be required to provide a doctor's note, advising when they are fit to return to duty.

#### COVID-19 Positive Occurrences for Students

In the event that a student is exhibiting symptoms and tests positive for COVID-19, he/she must do the following:

- First, the parent needs to immediately notify our School Nurse, Ms. Kay Walker, at 713-741-8000 or [kwalker@yellowstoneschools.org](mailto:kwalker@yellowstoneschools.org) so that we can communicate this information to the student's teacher and follow the rest of our protocol.
- Second, the student will be required to quarantine for five calendar days and may return to campus on the sixth/next school day if they have been fever-free for at least 24 hours without the use of fever-reducing medication and their symptoms are resolved or significantly diminished.
- Siblings of students who test positive must also quarantine for five calendar days. They will be allowed to return on the sixth day if they have been fever-free for at least 24 hours without the use of fever-reducing medication, their symptoms are resolved/significantly diminished, AND they receive a negative COVID test administered by our school clinic.
- Given the evolving nature of this pandemic and the ongoing guidance we are receiving from state authorities, in rare circumstances, after a student has tested positive or there has been exposure on campus, students in 6<sup>th</sup> through 8<sup>th</sup> grade may have access to remote conferencing during their quarantine period. For all grade levels, it will be imperative for the parent/guardian to stay

in close contact with their child's teacher to make sure they are receiving any missing work and support for related activities while they are in quarantine.

## Protocols for Campus Cleaning and Disinfecting

### General

We will follow the Centers for Disease Control and Prevention guidelines regarding the cleaning, sanitation, and disinfection of our facility. We will provide enough hand soap, paper towels, tissues, hand sanitizer and disinfectant to accommodate frequent cleaning of high-touch areas. We know that frequent disinfection and hand sanitization will ensure the health and wellness of students and staff.

### Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily.
- All high-touch areas — such as restrooms, main offices, and staff sign-in/sign-out areas — will be cleaned and sanitized as needed.
- Staff will have access to disinfectant wipes to sanitize high-touch and working surfaces regularly.

### Hand Washing/Sanitizing Expectations

- Alcohol-based hand sanitizer stations will be available in the gym, cafeteria, and in the hallway areas throughout our campus.
- Hand sanitizer will be provided upon entry to building, in classrooms and periodic teacher reminders during instructional day.

## Extracurricular Programming

Extracurricular activities will follow the same safety practices employed on school campuses during the school day. Face coverings will be required to be worn by students, staff, and volunteers during all extracurricular activities.

## Communications

A schoolwide newsletter will be sent out regularly to communicate with Yellowstone families. In addition, families will receive weekly direct communication from their child's teacher.

## Protocols for Campus Visitors

### General

We will closely monitor trends in Harris County and from time to time may be required to operate a closed campus and/or limit external visitors. We will ask visitors to sign in so that we can keep a log in the unlikely event of having to follow contact-tracing protocols. We will also require mask wearing by all visitors (regardless of their vaccination status), we will adhere to social distancing guidelines, and we will encourage limited exposure with students and staff. Any exceptions to this guidance requires advance approval by the Executive Director/Superintendent or his designee.

## General FAQs

- **What is the plan for the 2020-2021 school year?**

All students will begin the 2020-2021 school year on August 23 in person, on campus.

- **What if I don't feel comfortable sending my child to school? Can I keep them at home and use online learning with YELLOWSTONE?**

No. As directed by the State of Texas, all learning this year will take place on campus. There is not a home-learning option.

- **What do I do if my child becomes ill/sick or has been exposed to COVID-19 after school hours?**

If your child is experiencing COVID-19 symptoms or there has been a possible exposure, we encourage you to contact the School Nurse, Ms. Kay Walker, at 713-741-8000 or [kwalker@yellowstoneschools.org](mailto:kwalker@yellowstoneschools.org) to schedule your free COVID-19 test for the next school day. Do not just drop your child off at school. We ask that you stay with them until the test results are known (the test results are available in about 15 minutes). If at that time, your child is still negative and does not have a fever or exhibiting other symptoms, you can choose to keep them in school. If their symptoms persist, if they still have a fever, or if the test is positive, you will need to take your student home and follow the protocol given to you by the School Nurse.

- **What do I do if my child usually carools, uses the Yellowstone buses, or uses public transit to go to and from school?**

You are fine to continue this practice. For any student utilizing a Yellowstone bus, they must wear a mask at all times. We also recommend that your student wear a mask at all times during their ride to and from school if they are carpooling or using public transit.

- **What measures is Yellowstone taking to protect students and faculty members?**

As outlined in this guide, we are continuing to encourage social distancing, frequent handwashing, and daily sanitization on campus. We will also be closely monitoring activities where larger groups of students may gather together in the hallway, cafeteria, or other spaces. We will no longer require temperature checks or the daily health screening before entering the building. As a point of reference, last year our temperature checks only yielded one case where a student may have ended up with a positive COVID test. We know that the best way to prevent the spread of this virus is for staff to monitor their health every day and for parents to monitor the health of their students on a daily basis.

- **Are students and faculty required to wear masks and/or face coverings at school?**

Until further notice, mask wearing is required for all individuals at all times when on the Yellowstone campus. Masks are not required when you are eating/drinking or when you are outside. Masks are also required in order to use our transportation services.

- **What happens if Texas state or local government order requires the school to close?**

We will comply with all state and local government orders. If we are required to shut down, we will communicate our plans for any kind of remote instruction that would take place and our timeline for re-opening.

- **What happens if I don't feel safe sending my child to school because of COVID-19?**

We understand the challenging environment we are in, and we are sensitive to potential COVID-19 impact. However, to continue your enrollment at Yellowstone, unless your child is notified by the school of a potential exposure or tests positive for COVID-19, or is exhibiting other symptoms/feeling ill, we expect them to be on campus every day.

- **How often will the school be sanitized?**

We will follow the Centers for Disease Control and Prevention guidelines regarding the cleaning, sanitation, and disinfection of our facility. We will provide enough hand soap, paper towels, tissues, hand sanitizer and disinfectant to accommodate frequent cleaning of high-touch areas.

- **Will students be provided meals at school?**

Yes, students will still be provided with breakfast and lunch every day.

- **What happens if my child's teacher or a fellow classmate tests positive for COVID-19?**

In the event that a student or an on-campus employee is confirmed positive for COVID-19, we will notify anyone who has been in direct exposure with that individual (while preserving all required confidentiality procedures). Any member of the Yellowstone community who is confirmed positive for COVID-19 will need to isolate at home for 5 calendar days and follow all other guidelines outlined in this document before returning to campus.

- **Whom do I call with questions or concerns?**

Please contact our front office with your questions and we will direct you to the appropriate contact to answer your question. You can reach our front office during normal business hours at 713-741-8000.



## STAFF FAQ

### **Last year, I was given employer-paid leave for a COVID event. How is leave being handled this school year?**

Employer-paid leave under the Coronavirus Response Act expired on December 31, 2020. Any time off taken for COVID, or any other illness will be paid through the employee's leave bank. If you do not have enough leave to cover your absence, your pay will be adjusted/docked, based on any earned leave and number of days you actually worked in the pay period.

### **What if I test positive for COVID and my symptoms persist past 5 days?**

Please contact the HR department for help with additional, medically necessary leave.

### **Can I be tested by my own doctor to verify my COVID status?**

Yes, and employees also have access to free testing on campus, administered by the school nurse, when employees develop symptoms during the workday or otherwise suspect they may have COVID-19.

### **If I test negative for COVID but do not immediately return to work, as indicated by the policy, is there a consequence?**

If you do not test positive for COVID-19 or have its symptoms, and you do not return to work as required, your absence will be subject to the attendance policy found in the employee handbook.

### **Is it okay to notify students or other staff about suspected or confirmed cases of COVID?**

No, Yellowstone has a communication protocol for notifying staff, families, and the community of any on-campus threat of COVID.

### **Is wearing a mask mandatory at Yellowstone?**

Yes. Wearing a mask on campus is mandatory.

### **Are employees required to be vaccinated against COVID?**

Vaccination is a matter of personal choice, though Yellowstone strongly encourages employees to be vaccinated for your own health and safety, to mitigate the spread of the disease on campus, and to give our best effort to minimize instructional interruption, as a result of staff illness.